

## SELLER QUESTIONNAIRE

Date: \_\_\_\_\_ Referral Source: \_\_\_\_\_

Name(s) Involved in Sale: \_\_\_\_\_

Property Address: \_\_\_\_\_

BR: \_\_\_\_\_ Baths \_\_\_\_\_ SqFt: \_\_\_\_\_ Levels: \_\_\_\_\_

Extras: \_\_\_\_\_

HOA (Y N, name: ) \_\_\_\_\_ Est. Value: \_\_\_\_\_ Equity/Owed: \_\_\_\_\_

Has your home been previously listed? \_\_\_\_\_

Reason for Moving: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Contingencies (e.g., buy before sell): \_\_\_\_\_ Timeframe: \_\_\_\_\_

Where are you moving? \_\_\_\_\_

If so, have you been pre-approved or do you plan to use cash? \_\_\_\_\_

Upgrades: \_\_\_\_\_

Pre-Listing Inspection ( Y N, helps to identify, correct, and avoid costly negotiations): \_\_\_\_\_

Appointment (M T W T F S S | Time): \_\_\_\_\_

Comments:

*Note: Create CMA via Real Property Resource (RPR) and send before appointment*

## BUYER QUESTIONNAIRE

Date: \_\_\_\_\_ Referral Source: \_\_\_\_\_

Name(s) Involved in Purchase: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Current Status (Lease, Own, Length): \_\_\_\_\_

Reason for Moving: \_\_\_\_\_

Must you sell or complete lease before purchase? \_\_\_\_\_

Timeframe: \_\_\_\_\_

Pre-Approved (Y N): \_\_\_\_\_ Down Payment: \_\_\_\_\_

Loan type: \_\_\_\_\_

Lender info (if applicable): \_\_\_\_\_

Desired Areas: \_\_\_\_\_

Properties of Interest:

\_\_\_\_\_  
\_\_\_\_\_

Price Range: \_\_\_\_\_

BR: \_\_\_\_\_ Baths \_\_\_\_\_ SqFt: \_\_\_\_\_ Levels: \_\_\_\_\_

Necessary Features/Upgrades:

\_\_\_\_\_  
\_\_\_\_\_

Buyer Rebate (Y N): \_\_\_\_\_

Appointment (M T W T F S S | Time): \_\_\_\_\_

*Note: Contact lender of choice immediately to initiate process (if applicable)*